



P.O. Box 880, St. George's, Grenada, W.I.
Tel.: 444-3012 • Fax: 444-2853

CLAIM FORM

CLAIM FOR LOSS UNDER POLICY NO.....

1. Name and address of Insured.....
.....
.....
2. Address at which the damage occurred.....
.....
3. Date and Time of occurrence.....
4. Cause of the Damage (i.e. Fire, Earthquake, Bursting of Pipes etc.).....
.....

N.B. In case of Fire the exact cause of the outbreak should be clearly stated.

5. If the claim is in respect of the building

please state whether the property is held as Lessee, Lessor, Mortgagee, Mortgagor or

Sole owner.....

6. Are there any other insurances upon the same property? If so please state the name of Insurers and policy Nos. if known.....
.....

I declare that the property detailed overleaf and insured under the above policy was destroyed or damaged as stated and in consequence a claim is hereby made for the sum or sums stated herein and I further declare that no other person except.....
.....has any interest in the said property.

As witness my hand this.....day of.....20.....

Signature of claimant.....

IMPORTANT: This form should be completed and forwarded to the company as soon as possible and in no case later than 30 days from the date of the occurrence. Claimants are advised to read the condition of the company's policies regarding claim before completing this form.

PARTICULARS OF CLAIM

Full Description of each item of property damaged or destroyed. (1)	Original cost price (2)	Date of Purchase (3)	Value immediately previous to the damage (4)	Value of Salvage (5)	Amount claimed after deduction of salvage and allowance for depreciation (6)	Remarks (7)

NOTES

BUILDING claims, including damage to decorations, should be based on a builder's estimate and columns (2) - (5) need not be completed.

CONTENTS claims, All columns should be completed and an indication of the extent of the damage given. If any of the items are capable of repair the claim should be based on a Tradesman's estimate. Cost price at the time of loss or damage (after deductions of all discounts and trade allowances for cash payments) are alone recognized in estimating sound values in respect of claims for Stock-in-Trade. Estimates should be submitted to the company before instructions are given for the work to be put in hand and if possible should accompany this form.